



Medina County Clerk
 Gina Champion
 1300 Avenue M Rm 163
 Hondo, Texas 78861
 830-741-6040



FEE SCHEDULE

Effective Date January 1, 2024

Property records can be searched online by going to <https://medina.tx.publicsearch.us/> or using www.medinacountytexas.org
 click on County Clerk's Office links

REAL PROPERTY RECORDING

Recording Fee	Local Government Code 118.012, 118.013	\$5.00
Records Management	Local Government Code 118.0216	\$10.00
Records Archive	Local Government Code 118.025	\$10.00
TOTAL		\$25.00
Each additional page or part on which there are visible marks of any kind	Local Government Code 118.011(a)(1)	\$4.00
Each additional name to be indexed in excess of five (5)	Local Government Code 118.011(a)(2)	\$0.25

TIPS TO FILING DOCUMENTS IN THE OFFICIAL PUBLIC RECORDS:

Texas Property Code 11.003, effective January 1, 1982: Requires that each grantee's mailing address be in or attached to any document conveying real property executed after December 31, 1981 **If address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filing such document with the County Clerk or (2) \$25.00 will be required.**

This fee is in addition to regular filing fees. LGC 191.007(e) (h): Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper.

LGC 191.007(e) (h): Provides double the filing fee for the page if names are not typed or printed immediately under each signature.

LGC 191.007(3): Printed in type o smaller than 8 point type. **Property Code 12.001(b) & 12.011:** Must have live signature and proper acknowledgement. **Original documents shall be returned to person who filed it LGC 93.012**

UCC 1

Recording Fee	Business & Commerce Code 9.525	\$15.00
Archival	Local Government Code 118.011(f)	\$10.00
Records Management	Local Government Code 118.011(b)(2)	\$10.00
TOTAL		\$35.00
\$2.00 each additional page after 2nd page		

UCC 3

Recording Fee	Business & Commerce Code 9.525	\$30.00
Records Management	Local Government Code 118.011	\$10.00
Archival	Local Government Code 118.011	\$10.00
TOTAL		\$50.00

UCC/FINANCING STATEMENT RECORDS: As of July1, 2001 UCC Records relating to consumer goods are no longer filed in the County Clerks office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and Ucc-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.

FEDERAL TAX LIEN/RELEASE OF LIEN

Recording Fee	Property Code 14.005	\$10.00
Record Management	Local Government Code 118.0216	\$10.00
Record Archive	Local Government Code 118.025	\$10.00
Total		\$30.00

STATE TAX LIENS

Recording Fee	Local Government Code 118.012, 118.013	\$5.00
Records Management	Local Government Code 118.0216	\$10.00
TOTAL		\$15.00

PLAT RECORDING		
Plat Recording Fee		\$61.00
Tax Statement	\$5.00 per Page	Depending on how many pages
Archival		\$10.00
Security Fee		\$1.00
Records Management		\$10.00
Does not include Tax Statement Fee	Total	\$82.00
City Plats-3- \$30.00 County Plats-4- \$40.00 Distribution Copies are to be made by our Office		
PLAT COPIES		
UNCERTIFIED COPIES (plain copies)	ONE PAGE	\$1.00
PLAT COPY - 18X24	ONE PAGE	\$10.00
Email of Plat Fee		\$2.00 Plus \$10.00 Per Plat Copy
ASSUMED NAME CERTIFICATE		
Applications available on the county website: www.medinacountytexas.org under helpful forms on County Clerk page		
Recording Fee (includes indexing of 2 names) indexing of Business and one Owner name.	TX Business & Commerce Code 71.155(a)(1)(2)	\$2.50
Record Management	Local Government Code 118.0216	\$10.00
Record Archive	Local Government Code 118.025	\$10.00
Each Additional Name		\$0.50
	TOTAL	\$22.50
ASSUMED NAME SEARCHES		\$5.00
CERTIFIED COPIES		\$7.00
UNCERTIFIED COPIES (plain copy)		\$2.00
POSTING PUBLIC NOTICES: INCLUDING TRUSTEE/FORECLOSURE SALES		
Recording Fee	Local Government Code 118.011	\$2.00
	TOTAL	\$2.00
CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP		
Applications available on the county website: www.medinacountytexas.org		
RECORDING FEE(one brand/one location)	Local Government Code 118.020(a)(9) TX. Agri. Code 144.110	\$5.00
Record Management	Local Government Code 118.0216	\$10.00
Record Archive	Local Government Code 118.025	\$10.00
	TOTAL	\$25.00
Additional Locations on Animal		Each \$5.00
MILITARY DISCHARGE (DD214)		
FILING	Local Government Code 192.002(b)	NO CHARGE
CERTIFIED COPY	Texas Government Code 603.003(a)	NO CHARGE
ELECTION ID CERTIFICATE	Local Government Code 118.015 Health & Safety Code 191.005	NO CHARGE
BIRTH CERTIFICATES		
<i>if born outside Medina County short form only</i>		
SEARCH/CERTIFICATE/COUNTY CLERK FEE	Local Government Code 181.22	\$20.00
State Birth Certificate Fee	Local Government Code 118.015	\$2.00
Vital Statistics Preservation Fee	Health & Safety Code 191.0045	\$1.00
<i>Walk-in price only</i>	TOTAL	\$23.00
DEATH CERTIFICATES		
<i>if Deceased in Medina County only</i>		
SEARCH/CERTIFICATE/COUNTY CLERK FEE	Local Government Code 181.22	\$20.00
Vital Statistics Preservation Fee	Health & Safety Code 191.0045	\$1.00
<i>Walk-in price only</i>	TOTAL	\$21.00
Each Additional Copy		
<i>Ordered at the same time</i>		
County Clerk Fee	Health & Safety Code 191.0045	\$3.00
Vital Statistics Preservation Fee	Health & Safety Code 191.0045	\$1.00
<i>Walk-in price only</i>	TOTAL	\$4.00

INFORMAL MARRIAGE LICENSE		
License Fee	Local Government Code 118.018	\$25.00
Records Management	Local Government Code 118.0216	\$10.00
Vital Statistics Preservation Fee	Health & Safety Code 191.0045	\$1.00
	TOTAL	\$46.00
MARRIAGE LICENSE		
<i>Without Texas Premarital Education Certificate</i>		
License Fee	Local Government Code 118.018	\$60.00
Records Management	Local Government Code 118.0216	\$10.00
Vital Statistics Preservation Fee	Health & Safety Code 191.0045	\$1.00
	TOTAL	\$81.00
MARRIAGE LICENSE		
<i>with Texas Premarital Education Certificate</i>		
License Fee	Local Government Code 118.018	Fee waived
Records Management	Local Government Code 118.0216	\$10.00
Vital Statistics Preservation Fee	Health & Safety Code 191.0045	\$1.00
Archival Fee	Local Government Code 118.025	\$10.00
	TOTAL	\$21.00
ORIGINAL FILING OF PROBATE OF LETTERS TESTAMENTARY, INDEPENDENT/DEPENDENT ADMINISTRATION, WILL ANNEXED		
Appellate Judicial System Fund	LGC 135.102	\$5.00
Court Facility Fee Fund	LGC 135.102	\$20.00
Clerk of the Court Account	LGC 135.102	\$40.00
Records Mgmt and Preservation Fund	LGC 135.102	\$15.00
Court Reporter Service Fund	LGC 135.102	\$25.00
County Law Library Fund	LGC 135.102	\$35.00
Courthouse Security Fund	LGC 135.102	\$20.00
Language Access Fund	LGC 135.102	\$3.00
County Jury Fund	LGC 135.102	\$10.00
County Dispute Resolution Fund	LGC 135.102	\$15.00
Court-Initiated Guardianship Fund	LGC 135.102	\$20.00
Judicial Education and Support Fund	LGC 135.102	\$5.00
Public Probate Administrator Fund	LGC 135.102	\$10.00
Local Consolidated Fee Total	LGC 135.102	\$223.00
State Consolidated Fee	LGC 133.151	\$137.00
Total Filing Fee		\$360.00
APPLICATION FOR DECLARATORY JUDGEMENT AFTER PROBATE		
Total Filing Fee		\$360.00
Applications must have all parties last three (3) digits of SS# & TxDL (Civil Proactive & Remedies code Chapter 30)		
Muniment of Title		
Appellate Judicial System Fund	LGC 135.102	\$5.00
Court Facility Fee Fund	LGC 135.102	\$20.00
Clerk of the Court Account	LGC 135.102	\$40.00
Records Mgmt and Preservation Fund	LGC 135.102	\$15.00
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Local Consolidated Fee Total	LGC 135.102	\$223.00
State Consolidated Fee	LGC 133.151	\$137.00
Total Filing Fee		\$360.00

SUBSEQUENT ACTION FEE <i>(adverse probate actions, contests, or suits, other than filing of a claim against an estate)</i>		\$120.00
GUARDIANSHIP		
Appellate Judicial System Fund	LGC 135.102	\$5.00
Court Facility Fee Fund	LGC 135.102	\$20.00
Clerk of the Court Account	LGC 135.102	\$40.00
Records Mgmt and Preservation Fund	LGC 135.102	\$15.00
Court Reporter Service Fund	LGC 135.102	\$25.00
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Court-Initiated Guardianship Fund	LGC 135.102	\$20.00
Judicial Education and Support Fund	LGC 135.102	\$5.00
Public Probate Administrator Fund	LGC 135.102	\$10.00
Local Consolidated Fee Total	LGC 135.102	\$223.00
State Consolidated Fee	LGC 133.151	\$137.00
Total Filing Fee		\$360.00
DETERMINATION OF HEIRSHIP		
Appellate Judicial System Fund	LGC 135.102	\$5.00
Court Facility Fee Fund	LGC 135.102	\$20.00
Clerk of the Court Account	LGC 135.102	\$40.00
Records Mgmt and Preservation Fund	LGC 135.102	\$15.00
Court Reporter Service Fund	LGC 135.102	\$25.00
County Law Library Fund	LGC 135.102	\$35.00
Courthouse Security Fund	LGC 135.102	\$20.00
Language Access Fund	LGC 135.102	\$3.00
County Jury Fund	LGC 135.102	\$10.00
County Dispute Resolution Fund	LGC 135.102	\$15.00
Court-Initiated Guardianship Fund	LGC 135.102	\$20.00
Judicial Education and Support Fund	LGC 135.102	\$5.00
Public Probate Administrator Fund	LGC 135.102	\$10.00
Local Consolidated Fee Total	LGC 135.102	\$223.00
State Consolidated Fee	LGC 133.151	\$137.00
Total Filing Fee		\$360.00
CITATION FOR DETERMINATION OF HEIRSHIP & GUARDIANSHIP		
** Citation by Publication for Heirship	Texas Probate Court 50(b)	Newspaper will bill client
Heirship - Citation by Publication	Texas Probate Court 50(b)	\$60.00
Sheriff's Fee (required)	Local Government Code 118.131	\$4.00
Guardianship citation with personal service in Medina County Clerk's fee to issue citation		
	TOTAL	\$ 64.00
WILLS FOR SAFEKEEPING		
Filing Fee	Local Government Code 118.062	\$5.00
	TOTAL	\$5.00
ADVERSE PROBATE ACTION		
Local Consolidated Fee Total	LGC 135.102	\$35.00
State Consolidated Fee	LGC 133.151	\$45.00
	TOTAL	\$80.00
ANNUAL/FINAL ACCOUNTING OF GUARDIANSHIP OF ESTATE <i>(final report must be posted + \$64.00 fee)</i>		
Filing Annual Accounting or Final Report	Local Government Code 118.056	\$25.00
Judge's Fee	Local Government Code 118.101(11)	\$2.00
	TOTAL	\$27.00

ANNUAL/FINAL ACCOUNTING OF GUARDIANSHIP OF A PERSON (final report must be posted + \$64.00 fee)		
Filing Annual or Final Report	Local Government Code 118.056	\$10.00
Judge's Fee	Local Government Code 118.101(11)	\$2.00
	TOTAL	\$12.00
MISCELLANEOUS FILINGS (after order Approving Inventory and Appraisement or after 120th day after initial filing of the action, whichever occurs first (IF MORE THAN 25 PAGES))		
Filing Fee	Local Government Code 118.056	\$25.00
Judge's Fee	Local Government Code 118.101	\$2.00
	TOTAL	\$27.00
CLAIM		
Filing Fee	Local Government Code 118.058	\$10.00
	TOTAL	\$10.00
FOREIGN WILLS		
Appellate Judicial System Fund	LGC 135.102	\$5.00
Court Facility Fee Fund	LGC 135.102	\$20.00
Clerk of the Court Account	LGC 135.102	\$40.00
Records Mgmt and Preservation Fund	LGC 135.102	\$15.00
Court Reporter Service Fund	LGC 135.102	\$25.00
County Law Library Fund	LGC 135.102	\$35.00
Courthouse Security Fund	LGC 135.102	\$20.00
Language Access Fund	LGC 135.102	\$3.00
County Jury Fund	LGC 135.102	\$10.00
County Dispute Resolution Fund	LGC 135.102	\$15.00
Court-Initiated Guardianship Fund	LGC 135.102	\$20.00
Judicial Education and Support Fund	LGC 135.102	\$5.00
Public Probate Administrator Fund	LGC 135.102	\$10.00
Local Consolidated Fee Total	LGC 135.102	\$223.00
State Consolidated Fee	LGC 133.151	\$137.00
Total Filing Fee		\$360.00
SMALL ESTATE AFFIDAVIT		
Appellate Judicial System Fund	LGC 135.102	\$5.00
Court Facility Fee Fund	LGC 135.102	\$20.00
Clerk of the Court Account	LGC 135.102	\$40.00
Records Mgmt and Preservation Fund	LGC 135.102	\$15.00
Court Reporter Service Fund	LGC 135.102	\$25.00
County Law Library Fund	LGC 135.102	\$35.00
Courthouse Security Fund	LGC 135.102	\$20.00
Language Access Fund	LGC 135.102	\$3.00
County Jury Fund	LGC 135.102	\$10.00
County Dispute Resolution Fund	LGC 135.102	\$15.00
Court-Initiated Guardianship Fund	LGC 135.102	\$20.00
Judicial Education and Support Fund	LGC 135.102	\$5.00
Public Probate Administrator Fund	LGC 135.102	\$10.00
Local Consolidated Fee Total	LGC 135.102	\$223.00
State Consolidated Fee	LGC 133.151	\$137.00
Total Filing Fee		\$360.00
CIVIL COURT		
Appellate Judicial System Fund	LGC 135.102	\$5.00
Court Facility Fee Fund	LGC 135.102	\$20.00
Clerk of the Court Account	LGC 135.102	\$50.00
County Records Mgmt and Preservation	LGC 135.102	\$30.00
Court Reporter Service Fund	LGC 135.102	\$25.00
County Law Library Fund	LGC 135.102	\$35.00
Courthouse Security Fund	LGC 135.102	\$20.00

Language Access Fund	LGC 135.102	\$3.00
Court Jury Fund	LGC 135.102	\$10.00
County Dispute Resolution Fund	LGC 135.102	\$15.00
Local Consolidated Fee Total	LGC 135.102	\$213.00
State Consolidated Fee	LGC 133.151	\$137.00
Total Filing Fee		\$350.00
<i>CROSS ACTION, INTERVENTIONS, PLEAS of PRIVILEGE or MOTION FOR NEW TRIAL</i>		
Local Consolidated Fee Total	LGC 135.102	\$35.00
State Consolidated Fee	LGC 133.151	\$45.00
	TOTAL	\$80.00
Occupational License	SAME AS CIVIL COURT	\$350.00
Foreign Judgments: Filing Fees the same as a regular Civil Filing "		\$350.00
Nondisclosure Petition	SAME AS CIVIL COURT	\$350.00
<i>SHERIFF'S FEES / CLERKS FEES - Writs, Citation, Subpoenas, Garnishment</i>		
Issue Each Writ	LGC 118.052	\$8.00
Abstract for Judgment	LGC 118.052	\$8.00
Forcible Detainer		\$60.00
Order of Sale		\$60.00
Subpoena	LGC 118.131	\$60.00
Summons	LGC 118.131	\$60.00
All Writs	LGC 118.131	\$200.00
Order of Retrieval		\$100.00
<i>MISCELLANEOUS FEES</i>		
Issuance of Writ of Attachment (Attorney provides Writ)	Local Government Code 118.052	\$8.00
Certification Fee	Local Government Code 118.052	\$5.00 each
General Copies	Local Government Code 118.052	\$1.00
Authenticated / Exemplified Fee	Local Government Code 118.01(9)	\$7.00
Jury Fee	1st day	\$20.00
Jury Fee	Subsequent Days	\$58.00
Certified Mail	Subject to increase based on weight of package	\$10.00
Fax and Email Fees	Includes first 5 pages	\$5.00